



# Bonner County

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## Board of Commissioners

Dan McDonald

Steve Bradshaw

Jeff Connolly

### MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

October 19, 2021 – 9:00 A.M.

Bonner County Administration Building  
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, October 19, 2021 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners McDonald, Connolly & Bradshaw. Commissioner McDonald called the meeting to order at 9:00 a.m. The Invocation was presented by Janine Shepard and the Pledge of Allegiance followed.

#### ADOPT ORDER OF THE AGENDA

Commissioner Connolly made a motion to amend the agenda by adding Sheriff's Office Item #3, Action Item: Discussion/Decision Regarding Budget Adjustment; Resolution. This item is being added as these funds need to be moved to pay FY 21 bills prior to October 22.

Commissioner Connolly made a motion to adopt the order of agenda as amended. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

#### PUBLIC COMMENT –

Susan Drumheller – Spoke in regards to the Clagstone MLD applications on the Consent Agenda, asked for denial of these MLDs. Milton Ollerton, Planning Director, and Bill Wilson, County Attorney, spoke in regards to these MLDs.

#### CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for October 12, 2021
- 2) Invoices Over \$5K: EMS (3), Road & Bridge, Sheriff, Solid Waste
- 3) Plats for Approval: Clagstone Ranch 14<sup>th</sup> Addition File #MLD0124-21, Clagstone Ranch 15<sup>th</sup> Addition File #MLD0125-21, Clagstone Ranch 16<sup>th</sup> Addition File #MLD0126-21, Clagstone Ranch 17<sup>th</sup> Addition File #MLD0127-21, Willinger's Acres File #MLD0154-21, Peregrine Place File #MLD0159-21, Adam's View File #MLD0167-21
- 4) Liquor Licenses: Sand Creek Schweitzer Conoco, Ponderay, ID; Cavanaugh's at Priest Lake, Coolin, ID; Puccis Pub, Sandpoint, ID; 219 Lounge, Sandpoint, ID; Trinity at City Beach, Sandpoint, ID; Jalapeno's Mexican Restaurant, Sandpoint, ID; Boondox Bar & Grill, Westmond, ID; Sweet Lou's Restaurant & Bar, Ponderay, ID, The Tervan Tavern, Sandpoint, ID, A&P Bar & Grill, Sandpoint, ID; Cabin View Winery, Sandpoint, ID
- 5) Catering Permit: Klondyke Café and Tavern

Commissioner Bradshaw made a motion to approve the Consent Agenda as presented. Commissioner Connolly seconded the motion. All in favor. The motion passed.

#### CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY21 Claims Batch #28 \$1,139,227.92 & Demands in Batch #28 \$80,376.53; **Totaling \$1,219,604.45**

Claims Batch #28		
General Fund	\$	133,278.39
Road & Bridge	\$	403,176.20
Airport	\$	3,260.79
Elections	\$	493.25
Drug Court	\$	288.32
District Court	\$	35,500.57
911 Fund	\$	2,807.72
Indigent and Charity	\$	211.60
Solid Waste	\$	164,349.47
Tort	\$	6,474.61
Weeds	\$	7,589.08
Parks & Recreation	\$	2,912.21
Highway Special	\$	61,851.14
Justice Fund	\$	164,927.24
Waterways	\$	1,204.51
Grants	\$	19,139.88
Self Insured Medical	\$	157.50
Auditors Trust	\$	131,605.44
Total	\$	1,139,227.92

Claims Batch #28		
Demands	\$	80,376.53

Commissioner Connolly made a motion to approve payment of the FY21 Claims and Demands in Batch #28 Totaling \$1,219,604.45. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding FY21 EMS Claims Batch #28 \$9,348.20 & Demands in Batch #28 \$1,704.46; **Totaling \$11,052.66**

EMS Claims Batch #28		
Ambulance District	\$	9,348.20

EMS Claims Batch #28		
Demands	\$	1,704.46

Commissioner Bradshaw made a motion to approve payment of the FY21 EMS Claims & Demands in Batch #28 Totaling \$11,052.66. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 3) Action Item: Discussion/Decision Regarding FY22 Claims Batch #1 \$76,126.56 & Demands in Batch #1 \$1,025,572.81; **Totaling \$1,101,699.37**

Claims Batch #1		
General Fund	\$	40,125.59

Road & Bridge	\$	7,784.59
Elections	\$	2,064.80
911 Fund	\$	2,015.89
Solid Waste	\$	217.21
Tort	\$	541.30
Parks & Recreation	\$	22.80
Justice Fund	\$	23,008.60
Waterways	\$	36.60
Auditors Trust	\$	309.18
Total	\$	76,126.56

Claims Batch #1		
Demands	\$	1,025,572.81

Commissioner Connolly made a motion to approve payment of the FY22 Claims and Demands in Batch #1 Totaling \$1,101,699.37. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

4) Action Item: Discussion/Decision Regarding FY22 EMS Demands in Batch #1 \$214.42; **Totaling \$214.42**

EMS Claims Batch #1		
Demands	\$	214.42

Commissioner Bradshaw made a motion to approve payment of the FY22 EMS Demands in Batch #1 Totaling \$214.42. Commissioner Connolly seconded the motion. All in favor. The motion passed.

**TREASURER – Cheryl Piehl**

1) Action Item: Discussion/Decision Regarding Records Destruction; **Resolution**

Commissioner Connolly made a motion to approve Resolution #2021 – 93 authorizing the County Treasurer to destroy the attached documents as listed and outlined in the Treasurer’s Retention Policy Resolution. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

**MOTOR POOL – Bob Howard**

1) Action Item: Discussion/Decision Regarding Enterprise Government Lease Agreement, Lease of Three (3) 2022 Chevrolet Blazers; **\$21,471.12 per year**

Commissioner Bradshaw made a motion to approve the lease agreements between Bonner County and Enterprise Fleet Management to lease three (3) 2022 Chevrolet Blazers in the amount of \$21,471.12 per year for a term of 48 months and allow the Chair to sign. Commissioner Connolly seconded the motion. All in favor. The motion passed.

**SOLID WASTE – Bob Howard**

1) Action Item: Discussion/Decision Regarding Budget Adjustment, Unanticipated Revenue; **Resolution**

Commissioner Connolly made a motion to approve Resolution #2021-94 Solid Waste budget revision and authorize the Clerk to open the budget and increase line item 023-7350 in the amount of \$497,401.73 from unanticipated revenues. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

**PUBLIC DEFENDER – Susie Jensen**

1) Action Item: Discussion/Decision Regarding Conflict Contract, Second Level, Bruce Greene

Commissioner Bradshaw made a motion to approve the Conflict Contract for Second Level, Bruce Greene.

Commissioner Connolly seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding CASA Contract, Margaret Williams

Commissioner Connolly made a motion to approve the Court-Appointed Special Advocate (CASA) Contract, Margaret Williams. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

3) Action Item: Discussion/Decision Regarding Conflict Contract, First Level, Linda Payne

Commissioner Bradshaw made a motion to approve the Conflict Contract for First Level, Linda Payne.

Commissioner Connolly seconded the motion. All in favor. The motion passed.

#### **ENGINEERING – Spencer Ferguson**

1) Action Item: Discussion/Decision Regarding Northern Lights Easement, Midway Solid Waste Collection Site Project

Commissioner Connolly made a motion to authorize the Chairman to sign a standard utility easement to Northern Lights for buried electric utilities across the Bonner County property at the Midway Solid Waste Collection Site.

Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

#### **ROAD & BRIDGE – Jason Topp**

1) Action Item: Discussion/Decision Regarding Purchase, Truck Tires, Districts 1 & 2; **\$38,021.80**

Commissioner Bradshaw made a motion to authorize the Road & Bridge Department to purchase \$17,396.40 of tires for District 1 from Elite Tire and Suspension. Also purchase \$20,625.40 of tires and wheels from Commercial Tire for District 2 for a combined total of \$38,021.80. Commissioner Connolly seconded the motion. All in favor. The motion passed.

#### **SHERIFF – Daryl Wheeler**

1) Action Item: Discussion/Decision Regarding Budget Adjustment, Unanticipated Revenue; **Resolution**  
Commissioner Connolly made a motion to approve Resolution #2021-95 to open the Jail “B” budget and increase line item 03461/8707 – Jail/ARPA COVID Mitigation by \$10,000.00 Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding Fourth Amendment, Inmate Telecommunications Location Agreement

Commissioner Bradshaw made a motion to approve the Fourth Amendment to Inmate Telecommunications Locations Agreement between Telmate, LLC and Bonner County. The Amendment extends the current term of the Agreement until October 26, 2023, and it revises the rates for inmate calls in accordance with the May 24, 2021 FCC Order, along with ancillary service charges set for in the Agreement. Commissioner Connolly seconded the motion. All in favor. The motion passed.

3) Action Item: Discussion/Decision Regarding Budget Adjustment; **Resolution**

Commissioner Connolly made a motion to approve Resolution 2021-96 authorizing the clerk to open Sheriff’s Office 2021 C budget and transfer from 03472-9390 Capital Vehicles to the B budget and increase line item 03451-7860 – Misc. expenses by \$19,500. Commissioner Bradshaw seconded the motion. All in favor. The Motion passed.

#### **PLANNING – Milton Ollerton**

1) Action Item: Discussion/Decision Regarding Planning & Zoning Commission Appointments; **Resolution**  
Commissioner Connolly made a motion to appoint/re-appoint to the Planning & Zoning Commission Sheryl Reeve in District 2 and Kevin Hatcher in District 1, for a 3-year term expiring September 30, 24, and appoint Jennifer Casey for the remaining commission appointment in District 2 expiring September 30, 2022, each appointment beginning October 1, 2021. I further move to adopt Resolution #21-97 appointing them to the Bonner County Planning & Zoning. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

#### **RECREATION – Pete Hughes**

1) Action Item: Discussion/Decision Regarding Surplus Vehicle; **Resolution**

Commissioner Connolly made a motion to approve the Resolution #2021-98 to surplus one 1990 GMC Sierra 2500

VIN #1GTFK24K2LE527556. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

**AIRPORT – Dave Schuck**

- 1) Action Item: Discussion/Decision Regarding Change Order #1, Sandpoint Runway Repair Contract;  
**\$28,475.98**

Commissioner Bradshaw made a motion to approve this change order in the amount of \$28,475.98. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Bonner County Airport Advisory Board Appointments;  
**Resolution**

Commissioner Connolly made a motion to approve Resolution #2021-99 appointing Dave Schuck, Amanda Wilson, Rex Rollicheck, Andy Berrey & Bob Del Valle to a three year term beginning August 21, 2021 and ending August 20, 2024 and Jan Lee & Joe Grant to a two year term beginning August 21, 2021 and ending August 20, 2023 on the Bonner County Airport Advisory Board. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

**BOCC – Jessi Webster**

- 1) Action Item: Discussion/Decision Regarding Idaho Department of Commerce Rural Idaho Economic Development Professional Grant Agreement FY2021-2022

Commissioner Bradshaw made a motion to approve the Idaho Department of Commerce Rural Idaho Economic Development Professional Grant Agreement for FY2021-2022 with the understanding that no County funds will be used in support of this agreement. Commissioner Connolly seconded the motion. All in favor. The motion passed.

At 9:37 a.m. the meeting was recessed.

At 9:45 a.m. the meeting was reconvened.

**EXECUTIVE SESSION – Human Resources**

- 1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Human Resources  
Action Item: Discussion/Decision Regarding Hiring

At 9:45 a.m. Commissioner Connolly made a motion to go into Executive Session under Idaho Code § 74-206 (1) (A) Hiring. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw – aye. All in favor. The motion passed.

The meeting was reconvened at 9:56 a.m.

**EXECUTIVE SESSION – Human Resources**

- 1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Human Resources  
Action Item: Discussion/Decision Regarding Personnel

At 9:56 a.m. Commissioner Connolly made a motion to go into Executive Session under Idaho Code § 74-206 (1) (B) Hiring. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw – aye. All in favor. The motion passed.

The meeting was reconvened at 10:05 a.m.

**EXECUTIVE SESSION – Technology**

- 1) Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt with Technology  
Action Item: Discussion/Decision Regarding Software Licensing and Support Contract

At 10:05 a.m. Commissioner Connolly made a motion to go into Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw – aye. All in favor. The motion passed.

The meeting was reconvened at 10:11 a.m.

Commissioner Connolly made a motion to approve the software licensing and support contract. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

Commissioner McDonald adjourned the meeting at 10: a.m.

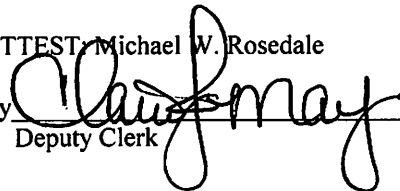
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The following is a summary of the Board of County Commissioners  
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,  
Emergency Meetings and Hearings held during the week of October 12, 2021 – October 18, 2021  
Copies of the complete meeting minutes are available upon request.

On Wednesday, October 13, 2021 Assistance was held pursuant to Idaho Code §74-204 (2). The Following File was Approved: 2022-001.

On Tuesday, October 12, 2021 a Planning Update was held pursuant to Idaho Code §74-204 (2).

  
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Dan McDonald, Chairman

ATTEST: Michael W. Rosedale  
By   
\_\_\_\_\_  
Deputy Clerk

10/26/21  
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Date